MINUTES OF MEETING
COSSATOT COMMUNITY COLLEGE OF THE UNIVERSITY OF ARKANSAS
BOARD OF VISITORS
May 4, 2015

Chair Larry Mashburn called the regular meeting of the Board of Visitors to order at 6:00 p.m. following a light meal on the Little River County Campus in Ashdown.

Present: Larry Mashburn John Hearn
Barbara Horn Kathy Beavert
Dr. Glenn Lance Greg Revels
Robert Martinez Jay Dooley

Absent: Ricky Kesterson

Chancellor Cole reported to the Board on the importance of reminding ourselves that we are bucking the trend when it comes to enrollment. There is a trend now that colleges are dropping in enrollment. That is just not quite true at UA Cossatot. We are doing a lot of great things, and we think the things we are doing make us attractive to students and that is why we keep bucking the trend.

Charlotte Johnson gave the financial report stating we are up in revenues for the year. We are down a little in tuition and fees, but we made up for that in our secondary enrollment. Expenditures are up a little from this time last year, but we are still running a net increase. We are doing well right now. We have a little over $335,000 in construction funds. Any construction funds left over at the end of the year will go toward the construction of a student commons area on the Sevier County Campus which we hope to begin in late summer or fall of this year. In Grants and Restricted Programs we have a little over $987,000 and have earned a little over $751,000 to date. We have written some new grants, a CAMP grant over $400,000 for 5 years and a TAP Grant of $100,000 for next year. We have a little over 1.2 million in our bank accounts. We do have state appropriations of a little over a million available that we have not reimbursed at this time. It looks like we are low, but we aren’t. We will add the state appropriations to the schedule of accounts. Our schedule of investments shows a little over $765,000.

With the interest earned throughout the year we are up about $8,500. The VSO accounts is a little over $41,000. Endowment funds are a little over $78,000. The U of A Foundation funds are a little over $636,000.

Dr. Maria Parker reported that summer and fall registration are underway. Our BOGO promotion is doing well. If a student takes a summer course, makes a “C” or better, and take a full load in the fall, they will receive one class free. Our technical programs are doing so well that we need to hire more instructors. Our welding and automotive technology classes are already full for fall. Our book program is underway. Relinda Ruth, our ERC Coordinator is also our Book Program Manager, and she is now purchasing textbooks that will be rented to students in the fall. We have several letters of notification that will be going to the Coordinating Board in July. After deleting our General Associate of Science Degree, we were asked to develop more specific associate of science degrees. We now have an AS Education degree for teachers working on K-6 and 4-8 middle school subject matter. Based on industry feedback we have added some technical certificates in a couple of areas and deleted the Associate
Degrees. We found that employers want students who have the technical skills to go to work. We hope to have 50-60 new students on our Ashdown campus in the fall. We have been approved to have a pilot program as part of Arkansas High’s Technical Vocational Center here on this campus. We will have Industrial Maintenance, Welding, and Culinary Arts for high school students in Ashdown. We have given out $52,000 in scholarships for 2015-2016 academic year. Our graduation is scheduled for this Saturday at 11:00 a.m. at De Queen High School. We have a record number of credentials to give out this year and would love to have a few Board members to help give out diplomas and confer degrees.

Mike Kinkade reported on the facilities noting that all the paving is now complete at De Queen. We have also added some additional lighting. Mike shared sketches of the Student Commons area planned for De Queen. This will be done in two to three phases. The cleanup at the Lockesburg property continues. We have demolished two old buildings and the fuel tanks are now gone. Tax collections started on April 1, so we will start seeing some funds available for use on this property soon. We will be putting up some outdoor lighting also.

Dr. Cole gave the Public Services & Workforce Development report. We have worked out a Logging Truck Driver Training Program with the Domtar Paper Mill. This 20-hour course is specific to safety issues associated with being a log truck driver in the forest work environment.

Action Items:

**No. 1 Approve Minutes of March 2, 2015.** With a motion from Greg Revels and a second from John Hearn, the motion for approval passed by a vote of 8-0.

**No. 2 Approve Meeting Dates for Board of Visitors 2015-2016 Meetings.** Dr. Glenn Lance made the motion for approval and with a second from Jay Dooley the motion passed 8-0.

**No. 3 Approve Academic Calendars for 2015-2016.** Greg Revels moved for approval and Dr. Lance made the second. The measure passed on a vote of 8-0.

**No. 4 Approve Tuition and Fee Schedule for 2015-2016 Contingent upon approval of the UA Board of Trustees.** Robert Martinez made a motion for passage. With a second from John Hearn, the Tuition and Fee Schedule for 2015-2016 was approved by a vote 8-0.

**No. 5 Approve Operating Budget for 2015-2016 Contingent upon approval of the UA Board of Trustees.** Dr. Glen Lance motioned for approval, and John Hearn made the second. The vote was 8-0.

**No. 6 Approve Revision of College Policy 781: Personal Vehicle Responsibility.** With a motion from Robert Martinez and a second from Greg Revels, the revision was approved by a vote of 8-0.

**No. 7 Approve Revision of College Policy 535: Sex Offender Notification.** Greg Revels made the motion for approval. Jay Dooley made the second. The motion passed by a vote of 8-0.

The Board went into executive session at 6:40 p.m. to consider personnel matters. The Board returned to open session at 6:59 p.m. to take the following action.
No. 8 Confirm Promotion of Crystal Bell to Career Pathways Director.

No. 9 Confirm Kendra Bradley as full time Faculty for ARNCE.

No. 10 Approve Salaries, Contracts and Career Service awards for 2015-2016. John Hearn made a motion for approval of action items 8, 9 and 10. Robert Martinez made the second. All three items were passed by a vote of 8-0.

Chair Larry Mashburn asked for a motion for adjournment. Robert Martinez made the motion for adjournment. With a second from Barbara Horn the motion passed by a vote of 8-0. Chair Mashburn adjourned the meeting at 7:01 p.m.

Respectfully submitted,

Kathy Beavert, Secretary