MINUTES OF MEETING
COSSATOT COMMUNITY COLLEGE OF THE UNIVERSITY OF ARKANSAS
BOARD OF VISITORS
September 14, 2015

Chair Larry Mashburn called the regular meeting of the Board of Visitors to order at 6:15 p.m.
following light meal on the Howard County Campus in Nashville.

Present: Larry Mashburn  Dr. Glenn Lance
        Jay Dooley        Robert Martinez
        Greg Revels      Ricky Kesterson
        Barbara Horn

Absent: Kathy Beavert  John Hearn

Staff Reports:

Dr. Cole reported to the Board on the unique way community colleges have of really focusing on what
we need, and we actually have the staff and freedom to get it done. The Vice Chancellors and Barry all
met this afternoon and discussed things we are doing. Dr. Cole and Maria met with Kim Dickerson
and her ARNEC staff and saw right away that the Medical Division was not aligned exactly as it
needed to be. It isn’t equipped to add new programs easily. As quickly as this January, we will
restructure our Medical Education Division so that we will be more agile about adding new programs
like PTA, and it will also give our division chair more time to do research to determine what programs
we need to have. We will overturn a complete division in a matter of three or four months. We do have
the staff to make changes rapidly.

Charlotte Johnson gave the financial report. The financial reports look a little different this time. The
first four pages are the fourth quarter reports that we do at the end of June for the UA System. They
are based on everything being budgeted, and they are in a little bit different format. We ended up with
a really large decrease in our fund balance because the Teacher Retirement and Arkansas Public
Employees Retirement have forced us to take on a part of their liability for the year. We have an
increase in revenues over last year at this time of over $100,000. The book program has collected
about $57,000 in revenues. We are looking pretty good for the year.

Dr. Maria Parker gave the Academic Services Report. The fall enrollment is up 6 on headcount and
down one on full-time student from fall of 2014. That is a record enrollment. Our Hispanic enrollment
is at 25% headcount but actually around 24% on the FTE count. We are just below that 25% to qualify
as a Hispanic Service Institution. When we get to 25% we can apply for Title V Grant Funds.
The average age of our students is 21, and our biggest increase is in concurrent enrollment from 33%
to 37%. Due to the demographics of our service area, we think our student population will remain
around 1500, therefore we will keep focusing on quality of academic programming and instruction.
The textbook program is going really well. We had several items approved at the July Coordinating Board meeting, and we will be asking the Coordinating Board to delete programs that are no longer in demand. We have submitted two workforce Planning grant applications to ADHE as part of SWACCC and UAWA partnerships. If funded, these grants would focus on aligning secondary/post-secondary/industry skills and provide a network of placement services. They will provide $100,000 funding in the planning year and $250,000 for each implementation year.

Mike Kinkade gave an update on facilities. Our Student Commons bids came in higher than expected at $1.295 to $1.5M. We will advertise this project in our local area and see where bids come in on this project. Curbing and landscaping are continuing on the De Queen campus as funds are available. At Ashdown we are finishing up the electrical and plumbing on the new welding facility. The welding partitions and tables were built by welding classes at the other campuses and will be moved once the facility is fully complete. At Lockesburg we are in the process of marking property lines and will install exterior lighting and security cameras next. We are continuing to clear the overgrowth and vegetation from the buildings and surrounding yards.

Steve reported on Public Services and Workforce Development pointing out the number of times our amphitheater is used. We had three major events during the last three months and have six events already scheduled for future use. We are currently advertising for a full-time workforce development person who has the skills necessary to teach in the industries and corporations in our area.

Actions Items:

No. 1 Approve Minutes of July 6, 2015. Robert Martinez made the motion for approval and with a Second from Greg Revels, the motion passed by a vote of 7-0.

No. 2 Approve the Deletion of Low-Performing Programs. Greg Revels motion for approval and Ricky Kesterson made the second. The motion passed by a vote of 7-0.

The Board went into executive session at 6:38 p.m. to discuss personnel matters and returned to open session at 7:00 p.m. with no actions taken.

Chair Mashburn asked for a motion for adjournment. Dr. Glenn Lance made the motion to adjourn, and Jay Dooley seconded the motion. The motion passed by a vote of 7-0, and Chair Mashburn adjourned the meeting at 7:02 p.m.

Respectfully submitted,

[Signature]

Kathy Beavert, Secretary

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