MINUTES OF MEETING  
COSATOT COMMUNITY COLLEGE OF THE UNIVERSITY OF ARKANSAS  
BOARD OF VISITORS  
November 2, 2015

In the absence of the Chair, the Vice-Chair, and the Secretary, Mr. Jay Dooley called the meeting to order at 6:00 p.m. following a light meal on the Little River County Campus in Ashdown.

Present: Jay Dooley Barbara Horn  
Greg Revels Dr. Glenn Lance  
Ricky Kesterson  

Absent: Larry Mashburn Kathy Beavert  
John Hearn Robert Martinez  

Staff Reports:

Dr. Cole reported to the Board on two new programs. We have hired Jennifer Bowman as the full-time Physical Therapy Assistant Program Director. Our accrediting body for the PTA Program requires that we have a full-time director on board for one year to help develop the program prior to accreditation of the program. We are trying to develop a coding program that will be a short term less expensive program. Arkansas high schools were forced into offering coding this year, and we thought having this available after they finish high school is pretty important. There will be jobs available in these two areas.

Charlotte Johnson gave the financial report. We are up in revenues this year due to the increase in our tuition and fees and the new book program fees that we did not have last year. Our expenditures are up a little bit also, but we are still $500,000 ahead of where we were this time last year. We have $731,685 in Grants and Other Restricted Programs with $180,962 earned through September. We have $2,137,271 in our bank accounts and $769,433 in CDs. Our Schedule of Endowment Funds consists of $75,000 in CDs and $3,451 in checking. Our University of Arkansas Foundation has $138,216 in checking, $328,022 in Investments, and $475,456 in CDs for a combined total of $541,695.

Dr. Parker gave the academic report. Spring enrollment opened a few weeks ago, but it is still too early to tell how it will go. The PTA Program may be able to get started in the Fall of 2016. The coding program will be a little more difficult to get the labor market information for coding. The Coordinating Board now requires we do a lot of surveys for student interest as well as labor market analysis. We are not sure whether this will be offered as secondary or post-secondary level. We did receive both of the Workforce Grants we applied for. One was through the Southwest Arkansas Community College Consortium focusing on advanced manufacturing and industrial technology type programs. We will interview for the coordinator position for this grant on Thursday. The University of Arkansas Community Colleges partnered for the other grant which is a collaborative effort to place graduates and match them with industries who have openings. This grant will be used to service students and industries. We are piloting a program in the spring that we hope will be beneficial for students who are first-time entering students. We are discontinuing our placement testing. Students who do not have an ACT of 19 will be placed in a 4 week English and/or Math refresher course as a brush period and then give them a pre-post test to determine where they need to go. It could cut out a lot of remediation work.
for these students. The remaining 12 weeks of instruction will be in either college level or continued remedial work. We hope this will speed remediation time.

Mike Kinkade gave an update on facilities. We are meeting on Wednesday of this week with our architectural design group and a general contractor to make a plan on the Student Commons Project for the Sevier County campus. We have bid it out a couple of different ways and it keeps coming in more than we want to spend on it. We need to decide if we are going to complete this project in phases. The curbing and landscaping can begin when we know how we will proceed with the Student Commons Project. We have finalized everything on the Little River County campus except for a fence across the front of our welding shop. That facility is finished and students are experiencing some welding. On the Lockesburg property we are in the process of getting bids for perimeter lighting supplies and will begin working on this project over the winter months. For the safety of our staff and students we will continue our recent practice of installing video cameras in all our buildings. We will have some new signage also.

Dr. Cole gave the report for Public Service and Workforce Development. He informed the Board he is working with Senator Hickey to get legislation passed that would allow the college to fund a truck driver training program for students to get the training and pay the college back when they are employed. Even though there is a very high demand for truck drivers, there is no funding available for this short term high cost training.

Action Items:

No. 1 Approve Minutes of September 14, 2015. Barbara Horn made the motion and with a second from Greg Revels the motion passed by a vote of 5-0.

No. 2 Approve Revision of College Policy 404: Hiring Authority combined with

No.3 Approve deletion of College Policy 115: Appointment of Non-Classified Full-Time Personnel. Greg Revels made the motion for approval and Dr. Lance made the second. The motion passed 5-0.

At 6:36 p.m. the Board went into executive session to discuss personnel matters and returned to open session at 6:54 p.m.

Acting Chair Dooley asked for a motion for adjournment. Ricky Kesterson made the motion for adjournment. Dr. Lance seconded the motion. With a vote of 5-0, the meeting adjourned at 6:55 p.m.

Respectfully submitted,

[Signature]

Kathy Beavert, Secretary

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