

**CERTIFICATE OF PROFICIENCY: MEDICAL TRANSCRIPTION**  
**15 CREDITS**

<b>Completed</b>	<b>Course #</b>	<b>Course Title (&amp; Options)</b>
	SPD 1003	Success Strategies (1 <sup>st</sup> Semester)
	BUS 1003	Microcomputer Applications
	MAS 1153	Medical Office Management <i>(Spring Semester)</i>
	MED 1453	Medical Terminology
	MAS 1703	Medical Transcription <i>(Fall Semester)</i>