

REQUEST FOR TRANSCRIPT EVALUATION

NAME _____ SOCIAL SECURITY # _____

MAJOR _____

PLEASE LIST OTHER COLLEGES ATTENDED:

- All transcripts must be received and evaluated by the advisor and Academic Dean in order for courses to be transferred.
- In order for classes to be transferred in from another institution, the student must be currently enrolled **and** pursuing a certificate or degree at Cossatot Community College of the University of Arkansas and have **completed 12 credit hours at CCCUA.**
- To earn a certificate or degree at CCCUA, **18 credit hours or 40% of the program (whichever is greater) must be completed at CCCUA.**
- Transfer courses must have a **grade of C or better.**
- When a change of major occurs, it is the student's responsibility to initiate a transcript evaluation for the **new** major.
- When pursuing **multiple** majors, it is the **student's** responsibility to initiate a transcript evaluation for **each** major.

I understand that it is my responsibility to have transcripts sent in from other colleges before initial enrollment. It is also my responsibility to confirm that these transcripts have been received in the Registrar's office at CCCUA. I also understand that only courses that apply to my certificate or degree will be considered for transferability.

Student's Signature

Date