

MINUTES OF MEETING  
COSSATOT COMMUNITY COLLEGE OF THE UNIVERSITY OF  
ARKANSAS BOARD OF VISITORS  
July 8, 2024

Vice Chair Mike Cranford called the regular meeting of the Board of Visitors to order at 12:06 p.m. following a light meal at the UA Cossatot Lockesburg Community Room.

Present:	Barbara Dixon	Dori Gutierrez	Angie Walker
	Mike Cranford	Brenda Tate	Dr. Glenn Lance
Absent:	Barbara Horn	Ellen Moreland	
	Tim Pinkerton		

**Staff Reports**

Chancellor Dr. Cole welcomed and reported to the Board on a glimpse of the upcoming year. As we move forward in creating a great year for us all it is nice to have a plan and what we will be able to accomplish. This year the Vice Chancellor of Facilities, Mike Kinkade, will be retiring. Dr. Cole requested for Mike to develop a Facilities Master Plan that will outline the necessary improvements and expansions of our physical infrastructure. The College will be celebrating our 50<sup>th</sup> Anniversary this upcoming 2025 and we will plan a series of events and initiatives. One of the first programs we offered at our college was Nursing. Dr. Cole mentioned we will keep developing our athletics and facilities as well as developing more credit and non-credit programs in our Workforce Development department. Another goal we are looking to reach this upcoming year is developing more relationships with other entities. Dr. Cole was invited to visit Goodwill Industries in Little Rock where he toured the facility. There he learned all the educational programs they have in partnering with schools. They have not partnered with a 2-year college in the past so this would be a good opportunity for us to develop a partnership with them and be a part of the education programs they offer. Lastly, Dr. Cole spoke about the planning has begun to work on the next Strategic Plan for our college.

Vice Chancellor Charlotte reported on the financial condition of the college. At the end of May in the summary of Unrestricted & Auxiliary total revenues were a little over 11.2 million, this is down due to tuition and fees from where we were this time last year. The Expenditures are at 10.4 million more than last year. Our net increase is at 735,000 that is unrestricted. Our Accounts Receivable is over 1 million, this is down from last year. In Grants & Other Restricted Programs we have 10.5 million in total for multi-year grants and have earned 4.3 million to date. In the Schedule of Bank Accounts, the college is at 4.9 million which is down a couple 100,000 from last year at this time. Charlotte proceeded to report the college is at a little over 1 million in CDs and investments. In our pooled investments we have earned 530,000 which is doing well. In the total endowment funds total, the college is at 161,000 this has increased from inputting Title III monies.

Vice Chancellor Dr. Ashley Aylett reported enrollment is down we stand at 700 for the Fall. We are hopeful students are late to start enrolling and as summer ends, they will start enrolling. Workday

could be causing a barrier for this enrollment delay as it is a new system for all. Dr. Aylett shared with the board data trends on graduates, number of degrees/certificates awarded, and high school graduates from college courses. Other data trends shared included award types, comparisons of degree types, and graduate's hometown. Data about Summer enrollment was created to compare enrollment and courses offered this summer.

Vice Chancellor Mike reported on the facilities noting the cafeteria update as we expand the Café on the De Queen campus to be more equipped for our athletes to receive 3 meals a day Monday- Friday. Mik shared the Lockesburg projects are completed and wrapped up. The simulation lab projects are still underway and after 2 years we have contractors coming to the Nashville campus to begin construction. The college is still seeking an instructor for Medical Lab Tech. Mobil Medical Labs have been delivered and are located on the Ashdown campus. We are awaiting a date to have them wrapped with our logos. Mike mentioned a shed and tool storage has now been completed for the Aerial Lineman program. Mike expressed his service towards the college as this is his last board meeting. Mike will be retiring August 30.

#### **Action Items:**

**No. 1 Approve Minutes of May 6, 2024, Board Meeting.** Angie Walker motioned for passage and Brenda Tate seconded the motion. The motion passed with a vote of 6-0.

#### **No. 2 Approve Election of Officers for 2024-2025.**

**Chair- Mike Cranford:** Brenda Tate motioned for passage and Angie Walker seconded the motion. The motion passed by a vote of 6-0

**Vice Chair- Tim Pinkerton:** Brenda Tate motioned for passage and Dori Gutierrez seconded the motion. The motion passed by a vote of 6-0

**Secretary- Angie Walker:** Brenda Tate motioned for passage and Barbara Dixon seconded the motion. The motion passed by a vote of 6-0.

Angie Walker motioned for acclamation. Barbara Dixon seconded the motion. The motion passed by a vote of 6-0.

**No. 3 Review College Policy 216: Title IX.** Angie Walker motioned for review and Dr. Glenn Lance seconded the motion. The motion passed by a vote of 6-0.

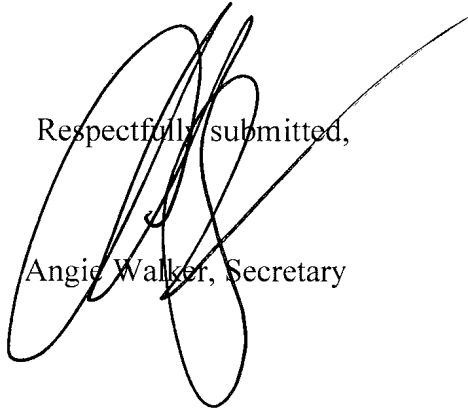
**No. 4 Review College Policy 415: Instructional Staff Teaching Loads.** Barbara Dixon motioned for passage and Brenda Tate seconded the motion. The motion passed by a vote of 6-0.

**No. 5 Review College Policy 416: Performance Reviews.** Barbara Dixon motioned for review. Brenda Tate seconded the motion. The motion passed by a vote of 6-0.

**No. 6 Review College Policy 533: Probation and Suspension.** Barbara Dixon motioned for passage and Brenda Tate seconded the motion. The motion passed by a vote of 6-0.

Vice Chair Mike Cranford asked for a motion to adjourn the meeting. Barbara Dixon made the motion and with a second from Brenda Tate, Vice Chair Mike Cranford adjourned the meeting at 1:08 p.m.

Respectfully submitted,

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Angie Walker, Secretary

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