



183 College Drive • De Queen, AR 71832
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POSITION ANNOUNCEMENT
Adult Education Instructor
(10-Month Faculty Position / Full-Time / Ashdown Campus)

The instructor will be responsible for teaching courses in an educational setting and developing and updating individual learning plans for students. Responsibilities include conducting structured classes or one-on-one instruction, organizing and leading student events, incorporating instructional aids and educational media, and coordinating guest speakers or special demonstrations to enhance the curriculum. The instructor will provide individualized instruction as needed, maintain accurate student records (including attendance, assessments, progression, and achievements), and advise students on both short- and long-term educational goals. Additional duties include student recruitment and retention, as well as participation in annual professional development activities. This position works forty (40) hours per week, beginning in August and continuing through June, renewing annually.

Minimum Qualifications

- Bachelor's degree
- Valid Arkansas Teaching License
- Must be friendly, approachable, and possess a strong desire to teach
- Must be able to pass criminal background check and Child Maltreatment Registry check

Annual Compensation

\$39,000 to \$45,000 range, determined by education and teaching experience. Total compensation package includes health, dental, and life insurance; short- and long-term disability insurance; a retirement plan with employer matching; paid sick leave; and educational assistance for employees and their dependents.

All applications must include a cover letter, updated résumé, college transcripts, and copy of valid teaching license. Applications received without the required documents will be considered incomplete and will not be reviewed.

Application Deadline

Tuesday, August 11, 2026

For External Applicants to Apply

Visit www.cccua.edu, click **About**, select **Employment Opportunities**, then click **View Available Jobs – External Applicants**. Locate **Job Requisition R0089149**, click the blue **Apply** link at the top of the posting, and follow the application process.

For Internal Applicants to Apply

Log in to **Workday**, search **Find Jobs**, after submitting your application, select **My Applications** to view your application status.

Cossatot Community College of the University of Arkansas (UA Cossatot) is an equal opportunity institution. UA Cossatot does not discriminate in its education programs or activities (including in admission and employment) on the basis of any category or status protected by law, including age, race, color, national origin, disability, religion, protected veteran status, military service, genetic information, sex, sexual orientation, or pregnancy. Questions or concerns about the application of Title IX, which prohibits discrimination on the basis of sex, may be sent to UA Cossatot's Title IX Coordinator and to the U.S. Department of Education Office for Civil Rights.

*Persons must have proof of legal authority to work in the United States on the first day of employment.

*Application information is subject to public disclosure under the Arkansas Freedom of Information Act.

Call (870) 584-1104 or 870-584-1164 if you have questions, or email hr@cccua.edu.

7/28/26