



183 College Drive • De Queen, AR 71832
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POSITION ANNOUNCEMENT

POWER Outreach/Support Coordinator

(Full-Time/Provisional Position/De Queen Campus)

INTRODUCTION:

To address persistent equity gaps and accelerate learning pathways, UA Cossatot launched the Program for Opportunity and Workforce Equity in the Region (POWER). This initiative is dedicated to supporting accelerated learning pathways and removing obstacles for students aspiring to enter the fields on nursing or education. We are seeking a dedicated individual who will focus on providing targeted assistance to LPN and RN students facing equity challenges. No experience in nursing is required.

RESPONSIBILITIES INCLUDE:

- Work collectively with other POWER staff members to help ensure successful completion of grant performance outcomes
- Facilitate and coordinate supportive services for participants preparing to become nurses
- Assess basic needs, work with participants to identify barriers to success, and coordinate services to help participants complete the program
- Conduct outreach to area schools and families to recruit and retain participants in the education and healthcare career pathways
- Ensure each participant's case file is properly documented and kept up to date
- Attend required trainings and meetings

REQUIREMENTS:

- Minimum of an Associate degree
- Excellent speaking, listening, and writing skills
- Excellent computer skills to include Microsoft Office and database management
- Valid driver's license with good driving record
- Must pass background and Child Maltreatment Registry checks

SALARY:

\$ 32,000 annually combined with an excellent benefits package consisting of health, dental, life, long and short-term disability insurances, a retirement plan with employer matching contributions, paid annual and sick leave, and educational assistance.

All applications must include a cover letter, an up-to-date resume, and copy of college transcripts. Applications received without the required documents will be incomplete and will not be considered for the position.

DEADLINE FOR APPLICATIONS:

Monday, November 11, 2024

FOR OUTSIDE APPLICANTS TO APPLY:

Go to www.cccua.edu, select the "About" link, select "Employment Opportunities", then select "View Available Jobs – External Applicants" link to see all current position postings. Find Job Requisition **R0064247**, then click the blue "Apply" link at the top of position posting and follow the process.

FOR INTERNAL APPLICANTS TO APPLY FOLLOW THESE STEPS:

1. Log in to Workday
2. Search "Find Jobs" in the search box to view all open positions
3. Once you have submitted an application, click "My Applications" to view the status

Call (870) 584-1104 or 870-584-1164 if you have questions, or email hr@cccua.edu.

UA Cossatot is an EEO/AA/ADA employer