COLLEGE POLICY: 342

STUDENT RECEIVABLES

Student accounts are charged applicable tuition and fees for each semester that a student enrolls in. Student account balances not paid in full by the end of the semester in which they are enrolled are considered delinquent.

Students with outstanding balances may be subject to a financial hold that restricts enrollment in subsequent semesters, receipt of transcripts, degrees, certificates, grades, and eligibility for employment with the college until their indebtedness is resolved.

For purposes of registration and pre-registration eligibility, a student account shall be considered in good standing if the student meets one or more of the following conditions and may be permitted to pre-register or enroll in a subsequent semester:

- The student has paid at least fifty percent (50%) or an appropriate percentage based on the percentage the current semester is complete;
- The student has established an approved payment arrangement with the Business Office and is in compliance with the terms of the arrangement;
- The student has sufficient federal, state, institutional, third-party, or other financial aid pending and it is reasonably expected to satisfy all or a portion of the outstanding balance; or
- The student has an administrative override that has been approved by the Chancellor or Vice Chancellor for Finance.

Eligibility to pre-register does not relieve the student of their responsibility to satisfy all financial obligations to the College.

UA Cossatot reserves the right to cancel future registrations, place or reinstate financial holds, and withhold services if a student fails to comply with an approved payment arrangement, anticipated financial aid is not received, or an outstanding balance otherwise becomes delinquent.

UA Cossatot will make all reasonable efforts to collect delinquent balances. Collection efforts may include the college's own means of contacting debtors, the Arkansas State Income Tax Set-Off Program and the use of collection agencies.

UA Cossatot may write off, for current accounting purposes, and remove from its books of accounts any debt due that is deemed uncollectible or doubtful of collection. Debts written off are still considered owed if a student returns to the college.

The Business Office will maintain procedures for estimating doubtful accounts, approving payment arrangements, administering financial holds, and writing off bad debts in compliance with applicable State Guidelines and institutional procedures.

Policy History:

November 2, 2026
November 3, 2014
July 7, 2014
January 1, 2011
March 2, 2007
May 23, 2005
July 30, 2001