

NON-TRADITIONAL COLLEGE CREDIT

GENERAL POLICY

UA Cossatot may award credit for college level experience as demonstrated by acceptable test results or outcome demonstration through portfolio development. Students may also receive credit for previous military training. Please note that a fee for test administration may be assessed.

A. COLLEGE LEVEL EXAMINATION PROGRAM – CLEP

In accordance with the recommendations of the American Council on Education, UA Cossatot accepts the results of the College Level Examination Program (CLEP) as follows:

1. CLEP credits will be recorded on academic transcripts.
2. CLEP credits will not be granted if they duplicate credits for courses already taken.
3. Credit hours granted will be the same amount granted for the completion of a similar course at UA Cossatot.
4. A maximum of fifteen (15) semester hours will be allowed for CLEP Subject Exams.
5. For the CLEP Subject Exams, the college will follow the College Board recommendations.

B. INSTITUTIONAL TRANSFER

Courses considered for transfer must have a grade of “C” or better. Credits accepted in transfer from other regional accredited institutions will be applied on the same basis as those earned at UA Cossatot.

C. CREDIT FOR MILITARY EXPERIENCE

UA Cossatot may grant credit for military experience in the following instances:

- Credit in physical education for a year or more of active duty.
- DANTES or USAFI courses with acceptable scores or grades.
- Service school courses.
- Military specialties (MOS, NER, etc.)

Recommendations of the American Council on Education are one of the methods used in determining possible credit for military experience.

D. EXPERIENTIAL LEARNING

UA Cossatot credit may be granted for experiential learning gained through work experience or personal study which can be validated through an assessment procedure developed by the college. Students must enroll in the college's Portfolio Development course and pay tuition and fees associated with that course.

The college's credit hour policy must be followed when awarding credit. The student's portfolio work must be documented for credit to be awarded.

A maximum of fifteen (15) semester credit hours may be given for experiential learning.

E. ADVANCED PLACEMENT EXAMS

The college follows the guidelines set forth by the Arkansas Department of Higher Education on granting credit for Advancement Placement Exams.

The college may award course credit to students who score a three (3) or higher on any Advanced Placement Exam. In order to increase transferability, ACTS courses have been assigned to relevant exams. Advanced Placement exams without a corresponding ACTS course will be awarded at the discretion of the institution.

While transfer institutions are encouraged to accept any additional AP credit awarded, the transfer institution will not be obligated to honor additional credit given beyond the requirement. In order to maintain consistency and high academic standards in the state, no course credit will be awarded for an Advanced Placement test score below a three (3). The college is not required to award credit for an AP exam if the institution does not offer the corresponding ACTS course.

F. SPECIAL TOPIC CREDIT

The college may offer special topics credit to students enrolling in courses offered as continuing education (non-credit courses) upon approval of the appropriate Division Chair. The Division Chair will review syllabi and assign the appropriate number of special topics credit to be awarded.

Policy History:

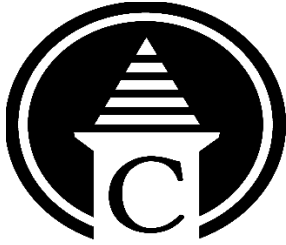
January 5, 2026

July 9, 2018

March 2, 2015

July 29, 2013

January 1, 2011



Course Credit by Examination

Completed in VC-Academics Office

Student Name: _____
Student ID: _____
Course: _____
Division Chair: _____

Format: Paper Exam Online Exam
Amount Paid: \$ _____ Receipt # _____ N/A

Completed in Testing Center

Test Administrator: _____
Date: _____

Completed by Chair

Pass/Fail: PASS FAIL
Letter Grade: _____
Graded By: _____
Additional _____
Comments: _____
Division Chair _____
Signature: _____
Date: _____

Procedure:

- [] Student Contacts Office of Academics Assistant or Medical Program Advisor
- [] A window of testing time is set up and student is informed
- [] Student pays in Business Office, and JS or CC attach receipt, and send form to Testing center
- [] Testing Center administers exam and sends completed form and exam (if paper) to Chair
- [] If passed, Chair submits completed form to Registrar's office and then scan to student's file
- [] If not passed, submit completed form to Student Services for scanning
- [] Notify student of results (Division Chair or Advisor)

Procedure History:

May 21, 2018
