

**ARKANSAS  
FIBER  
ACADEMY**

# APPLICATION FOR ADMISSION Broadband Essentials



UA Cossatot offers equal opportunity for admission. Programs and activities of UAC are provided to all students without regard to race, color, national origin, religion age, disability, Vietnam era veteran or special disabled veteran status, or sex. Some information is obtained for the sole purpose of state reporting and/or determining if the college is effectively reaching all segments of the population.

**Applying is easy! Simply follow these steps.**

## STEP ONE: PROVIDE REGISTRANT INFORMATION

*Please print.*

Name: \_\_\_\_\_  
First Middle Last Suffix

Social Security Number \_\_\_\_\_ [OR] Individual Taxpayer ID \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_ Gender:  Male  Female  Other

E-mail Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City State Zip

Residency Status:  Permanent US Resident/US Citizen  
 County of Residence: \_\_\_\_\_ State of Residence: \_\_\_\_\_

Non-US Resident

Highest Level of Education Completed (select one):

(A) Still in High School  
 Anticipated Year of Graduation (YYYY): \_\_\_\_\_ High School: \_\_\_\_\_

(B) No High School Diploma or GED - 21 years of age or younger

(C) No High School Diploma or GED - 22 years of age or older

(D) High School Graduate / GED / Home School Graduate  
 Year Graduated (YYYY): \_\_\_\_\_ High School: \_\_\_\_\_

(E) Some College - No Credential  
 Name of Last College Attended: \_\_\_\_\_

(F) Certificate of Proficiency / Technical Certificate or Other Certificate  
 Year Graduated (YYYY): \_\_\_\_\_ College: \_\_\_\_\_

(G) Associate Degree  
 Year Graduated (YYYY): \_\_\_\_\_ College: \_\_\_\_\_

(H) Bachelor's Degree  
 Year Graduated (YYYY): \_\_\_\_\_ College: \_\_\_\_\_

(I) Advanced Degree / Master's / Professional / Doctoral Degree  
 Year Graduated (YYYY): \_\_\_\_\_ College: \_\_\_\_\_

Are you currently employed?  No  Yes. If yes, what is your current hourly wage? \_\_\_\_\_

Ethnicity:  Hispanic  Asian  Black  American Indian  White  Native Hawaiian

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

## STEP TWO: PROVIDE AUTHORIZATIONS AND ACKNOWLEDEMENTS

**With my signature, I hereby:**

- Verify that I have read and understand the Aerial Lineman Program Guidelines (V08212024). Continuing Education representatives have answered any questions I have concerning the guidelines and how they apply to me to my satisfaction.
- I understand that after I graduate and/or withdraw from the program, I will be required to provide employment information for a minimum of 18 months. This information is vital for assessing the effectiveness in achieving positive outcomes for individuals served by the grant.
- Acknowledge that hiring criteria varies among employers; therefore, factors such as a felony conviction, a poor driving record, a conviction related to a controlled substance or other factors could limit or prohibit employment in some cases even after the successful completion of the training program.
- Authorize a review of and full disclosure of all records concerning myself to any duly authorized agent of the Arkansas Fiber Academy and its affiliates, whether the said records are public, private, or of a confidential nature.

**Printed Name of Applicant:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## STEP THREE: SUBMIT YOUR COMPLETED APPLICATION FOR ADMISSION

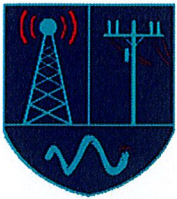
Submit a fully completed Broadband Essentials Application for Admission to Continuing Education Services.

Fax: (870) 584-1178

In-Person: Any UA Cossatot Location

Mail: Cossatot Community College of the University of Arkansas, 183 College Drive, De Queen, AR 71832





**ARKANSAS  
FIBER  
ACADEMY**

# APPLICATION FOR ADMISSION

## Aerial Lineman: Communications



UA Cossatot offers equal opportunity for admission. Programs and activities of UAC are provided to all students without regard to race, color, national origin, religion age, disability, Vietnam era veteran or special disabled veteran status, or sex. Some information is obtained for the sole purpose of state reporting and/or determining if the college is effectively reaching all segments of the population.

**Applying is easy! Simply follow these steps.**

### STEP ONE: PROVIDE REGISTRANT INFORMATION

*Please print.*

Name: \_\_\_\_\_  
First Middle Last Suffix

Social Security Number \_\_\_\_\_ [OR] Individual Taxpayer ID \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_ Gender:  Male  Female  Other

E-mail Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City State Zip

Residency Status:  Permanent US Resident/US Citizen  
 County of Residence: \_\_\_\_\_ State of Residence: \_\_\_\_\_  
 Non-US Resident

Highest Level of Education Completed (select one):

- (A) Still in High School  
 Anticipated Year of Graduation (YYYY): \_\_\_\_\_ High School: \_\_\_\_\_
- (B) No High School Diploma or GED - 21 years of age or younger
- (C) No High School Diploma or GED - 22 years of age or older
- (D) High School Graduate / GED / Home School Graduate  
 Year Graduated (YYYY): \_\_\_\_\_ High School: \_\_\_\_\_
- (E) Some College - No Credential  
 Name of Last College Attended: \_\_\_\_\_
- (F) Certificate of Proficiency / Technical Certificate or Other Certificate  
 Year Graduated (YYYY): \_\_\_\_\_ College: \_\_\_\_\_
- (G) Associate Degree  
 Year Graduated (YYYY): \_\_\_\_\_ College: \_\_\_\_\_
- (H) Bachelor's Degree  
 Year Graduated (YYYY): \_\_\_\_\_ College: \_\_\_\_\_
- (I) Advanced Degree / Master's / Professional / Doctoral Degree  
 Year Graduated (YYYY): \_\_\_\_\_ College: \_\_\_\_\_

Are you currently employed?  No  Yes. If yes, what is your current hourly wage? \_\_\_\_\_

Ethnicity:  Hispanic  Asian  Black  American Indian  White  Native Hawaiian

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**STEP TWO: PROVIDE AUTHORIZATIONS AND ACKNOWLEDEMENTS**

**With my signature below I hereby:**

- Verify that I have read and understand the Aerial Lineman Program Guidelines (V11292023). Continuing Education representatives have answered any questions I have concerning the guidelines and how they apply to me to my satisfaction.
- Verify I have a valid driver's license and acknowledge that I am unable to lawfully operate a vehicle as required during training without a valid driver's license and to do so may subject me to fines and legal consequences including the full financial responsibility for injuries, vehicle and other damages that may occur while operating a vehicle. I also agree to immediately inform my instructor of a suspended license.
- Verify I am able and willing to lift/carry up to 75 lbs. without assistance.
- Verify I am able and willing to climb telephone poles up to 40 feet and work aloft in a bucket truck.
- I understand that after I graduate and/or withdraw from the program, I will be required to provide employment information for a minimum of 18 months. This information is vital for assessing the effectiveness in achieving positive outcomes for individuals served by the grant.
- Acknowledge that hiring criteria varies among employers; therefore, factors such as a felony conviction, a poor driving record, a conviction related to a controlled substance or other factors could limit or prohibit employment in some cases even after the successful completion of the training program.
- Authorize a review of and full disclosure of all records concerning myself to any duly authorized agent of the Arkansas Fiber Academy and its affiliates, whether the said records are public, private, or of a confidential nature.

**Printed Name of Applicant:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**STEP THREE: SUBMIT YOUR COMPLETED APPLICATION FOR ADMISSION FORM**

Submit a fully completed Aerial Lineman: Communications Application for Admission to Continuing Education Services along with a copy of your:

- Arkansas Fiber Academy Broadband Essentials Certificate
- Valid Driver's License

Fax: (870) 584-1178

In-Person: Any UA Cossatot Location

Mail: Cossatot Community College of the University of Arkansas, 183 College Drive, De Queen, AR 71832

*Upon receiving the above documents, Continuing Education advisors will provide additional instructions on where and how the drug screen required for admission into the program will be administered.*

**The Following Aerial Lineman Program Resources  
May Be Kept For Future Reference**



# UA COSSATOT AERIAL LINEMAN PROGRAM GUIDELINES

UA Cossatot is an Arkansas Fiber Academy training location offering Broadband Essentials and Aerial Lineman courses. The 4-week Aerial Lineman Program, co-designed with industry partners, provides participants with an opportunity to embark on a meaningful and rewarding career in the telecommunication construction industry.



**ARKANSAS  
FIBER  
ACADEMY**

**AT**



**Arkansas Fiber Academy  
Aerial Lineman: Communications Certificate  
145 Clock Hours**

REQUIRED COURSES	HOURS
Broadband Essentials	40
Aerial Lineman: Communications	105

Classroom and hands-on field experiences equip students with the knowledge, skills and abilities employers seek when hiring an aerial lineman to install, maintain, and repair telecommunications infrastructure, including:

- Working knowledge of established aerial plant installation procedures and techniques involving the placement of fiber, cable, poles, anchors, and all ancillary components coupled with the ability to use required installation equipment
- The ability to read and understand prints/maps, safety rules, and operating instructions
- Adequate skills using the appropriate hand tools, equipment, and fleet required to build successful aerial plants

**Courses**

Broadband Essentials Topics
Program Overview
Inspection, Care & Use of Personal Protection Equipment
OSHA 10
First Aid/CPR/Blood Borne Pathogens
Hazard Assessment & Communication
RF Awareness & Safety
Underground Utility Locate Process, One Call
Reading Blueprint/Construction Drawings
DOT – Securement of Equipment or Load
Electrical Safety and Stray Voltage Detection
Lock Out/Tag Out
Material Handling & Storage
Responding Emergency Situations

**Graduate Broadband Essentials with these credentials:**

- OSHA 10-Hour Construction Card
- Heartsaver First Aid CPR AED Card
- Heartsaver Bloodborne Pathogens Certificate
- Arkansas Fiber Academy Broadband Essentials Certificate needed for admission into Arkansas Fiber Academy Programs.
- Continuing Education Units: 4.0

<b>Aerial Lineman: Communications Topics</b>
Hazard Assessment and Communication
Reading Blueprints and Construction Drawings
Job Site Management
Pole Climbing
Bucket Truck and Aerial Lifts
Cable Handling, Installation, Removal and Restoration
Pole Excavation, Placement Removal and Restoration
Electrical Safety: Aerial Lines
Best Practices for Lineman Safety

**Graduate Aerial Lineman:  
Communications with these  
credentials:**

ATSSA Flagger Certification Card

Arkansas Fiber Academy Aerial  
Lineman: Communications  
Certificate

Continuing Education Units: 10.5

**Entrance Requirements**

Cossatot Community College of the University of Arkansas seeks to meet the needs of the public by providing open enrollment into the Broadband Essentials and Aerial Lineman: Communication courses. To be admitted, applicants must meet the following requirements and submit a completed Aerial Lineman Application for Admission.

**Broadband Essentials**

- (1) Be at least 18 years of age

**Aerial Lineman: Communications**

- (1) Successful completion of Arkansas Fiber Academy's Broadband Essentials course
- (2) Be at least 18 years of age
- (3) Have a valid driver's license
- (4) Able to lift/carry up to 75 lbs. without assistance
- (5) Able to climb telephone poles up to 40 feet and work aloft in a bucket truck
- (6) Able to pass a drug screening

Upon application to the program, an advisor will provide additional instructions on where and how the drug screen will be administered at no cost to the applicant.

**Cost**

The Broadband Essentials and Aerial Lineman: Communications courses are free to eligible participants. The cost of the training is underwritten by a grant from the Office of Skills Development.

Tools and equipment are provided to students for use during the course. Certifications embedded in the courses are also offered at no cost to students.

Students participating in the *Broadband Essentials* course are responsible for:

- Pen and paper

Students participating in the *Aerial Lineman: Communications* course are responsible for:

- Pen and paper
- Lineman climbing boots
- [Recommended] Three (3) long sleeved shirts that provide the flexibility and range of motion needed to move and climb. One (1) long sleeved shirt will be issued during the course of training for use as required during all field exercises.

<b>What to Look for in a Climbing Boot</b>
<b>Required for Training:</b>
<ul style="list-style-type: none"> <li>• Minimum of 6" height</li> <li>• Shank in the mid-sole</li> <li>• Steel or composite toe</li> <li>• Heal with a square front</li> <li>• Firm sole, no soft rubber</li> </ul>
<b>Recommended, Not Required for Training:</b>
<ul style="list-style-type: none"> <li>• Leather upper</li> <li>• Waterproof</li> <li>• Some future employers may require boots meeting ASTM F2892-11 EH standards</li> </ul>

While there is no cost for the pre-admission drug screen for applicants that receive a negative result and complete the course, applicants that receive a positive result or drop/withdraw from the course assume full responsibility for the cost of the pre-admission drug screen and will be billed accordingly.

### **Application for Admission**

Applying is easy. No transcripts or tests are required for admission into the program. Simply complete an Aerial Lineman Application for Admission and submit it to Continuing Education Services via fax, mail or in-person along with the required attachments. Continuing Education advisors are available to assist applicants throughout the admission process.

### **Enrollment**

Once the Application for Admission and drug screen results (required only for the Aerial Lineman: Communications course) is received, they are processed on a first come, first-serve basis. Once approved for admission into the program, applicants have their first choice of available training dates.

### **Attendance Requirements**

Broadband Essentials and Aerial Lineman: Communications are both fast-paced intensive courses with stringent attendance requirements. Students are expected to arrive promptly and be present for all class sessions and field exercises. Any class session or activity missed whole or in part, regardless of cause, reduces the opportunity for learning and may adversely affect a student's ability to meet the learning outcomes required to receive a Certificate of Completion. Persons with life or health conditions that may hinder attendance may wish to delay application for admission until a strong commitment to attendance can be made.

If an emergency arises, students must contact their instructor as early as possible prior to the start of class to best ensure arrangements can be made to make-up missed instruction time. Make-up sessions are subject to the availability of an instructor and are not guaranteed; therefore, students who are late or miss class for any reason are not guaranteed they will be able to make up missed instruction time or successfully complete the course. Students may be subject to expulsion from the program due to lack of attendance at the point that a student has missed 25% of the class (10 clock hours for Broadband Essentials, 26¼ clock hours for Aerial Lineman: Communications).

If provision for supplemental training is requested and/or required in order to meet course requirements, the student shall be responsible for the costs incurred including payment of a classroom instructor hired by Continuing Education Services, their own transportation and other associated costs should they accept these arrangements.

### **Dress Code**

A long sleeved shirt that provides the flexibility and range of motion needed to move and climb, jeans/pants, climbing boots, and personal protective equipment are required for field exercises. Personal protective equipment is provided to students for use during the course. Failure to observe the dress code and/or failure to comply with other program guidelines may result in termination from the program.

### **Requirements for Successful Completion**

- (1) Attend required training sessions
- (2) Complete all required quizzes and assignments
- (3) Demonstrate safe practice
- (4) Comply with program guidelines
- (5) Achieve a passing grade of 70% or greater

### **Student Conduct**

UA Cossatot is committed to the academic achievement, growth, and development of its students, and the wellness and safety of the members of its community. In addition, the College is committed to preserving peace, maintaining a civil and respectful academic atmosphere, supporting a moral and just climate, and protecting its property and that of its community members. As such, Continuing Education students are also expected to be positive members of the College community.



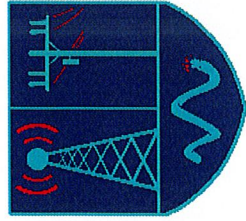
It is the responsibility of the student to carefully read the "Prohibited Conduct" segments of the College's catalog and handbook at <https://www.cccua.edu/catalog/general-information.html>. Although not exclusive, the actions, activities, behaviors, or attempts listed are expressly prohibited.

**Inclement Weather**

In the event that the area weather is so severe the College feels that life and property may be in danger, classes may be cancelled until weather and road conditions improve. We strive to distribute announcements regarding closures to our students, faculty, and staff in a timely fashion. Announcements regarding College closings will be made through College social media accounts and over the following radio stations: in De Queen KDQN 92.1 and KTYC 88.5 and in Nashville KMTB 99.5 and KBPU 88.7.

**Additional Credential Valued by Employers**

While not required by all employers, a Class A CDL is a highly valued credential that can help you stand out among other applicants. To learn more about Arkansas Trucking Academy training available at UA Cossatot, you may visit [www.cccua.edu/conted](http://www.cccua.edu/conted)



**ARKANSAS  
FIBER  
ACADEMY**

AT



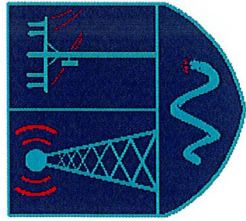
# 2024-2025 Course Schedule

## Broadband Essentials

Location	Days	Start Date	End Date	Time	Special Instructions
UAC, De Queen, AR	Monday - Thursday	July 15, 2024	July 18, 2024	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday - Thursday	August 19, 2024	August 22, 2024	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday - Thursday	September 23, 2024	September 26, 2024	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday - Thursday	October 28, 2024	October 31, 2024	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday - Thursday	January 13, 2025	January 16, 2025	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday - Thursday	February 17, 2025	February 20, 2025	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday - Thursday	March 24, 2025	March 27, 2025	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday - Thursday	April 28, 2025	May 1, 2025	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday - Thursday	June 2, 2025	June 5, 2025	7:00 a.m. – 6:00 p.m.	

4 days / 40 clock hours  
1-hour Lunch Each Day

In the event of inclement weather or other unforeseeable circumstances, some make-up instruction may occur on Fridays.



**ARKANSAS  
FIBER  
ACADEMY**

AT



# 2024-2025 Course Schedule

Aerial Lineman: Communications

Location	Days	Start Date	End Date	Time	Special Instructions
UAC, De Queen, AR	Monday - Thursday	July 22, 2024	August 7, 2024	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday - Thursday	August 26, 2024	September 12, 2024	7:00 a.m. – 6:00 p.m.	No Class September 2
UAC, De Queen, AR	Monday - Thursday	September 30, 2024	October 16, 2024	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday - Thursday	November 4, 2024	November 20, 2024	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday - Thursday	January 21, 2025	February 6, 2025	7:00 a.m. – 6:00 p.m.	No Class January 20
UAC, De Queen, AR	Monday – Thursday	February 24, 2025	March 12, 2025	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday – Thursday	March 31, 2025	April 16, 2025	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday – Thursday	May 5, 2025	May 21, 2025	7:00 a.m. – 6:00 p.m.	
UAC, De Queen, AR	Monday – Thursday	June 9, 2025	June 25, 2025	7:00 a.m. – 6:00 p.m.	

10 ½ days | 105 clock hours  
1-hour Lunch Each Day

In the event of inclement weather or other unforeseeable circumstances, some make-up instruction may occur on Fridays.